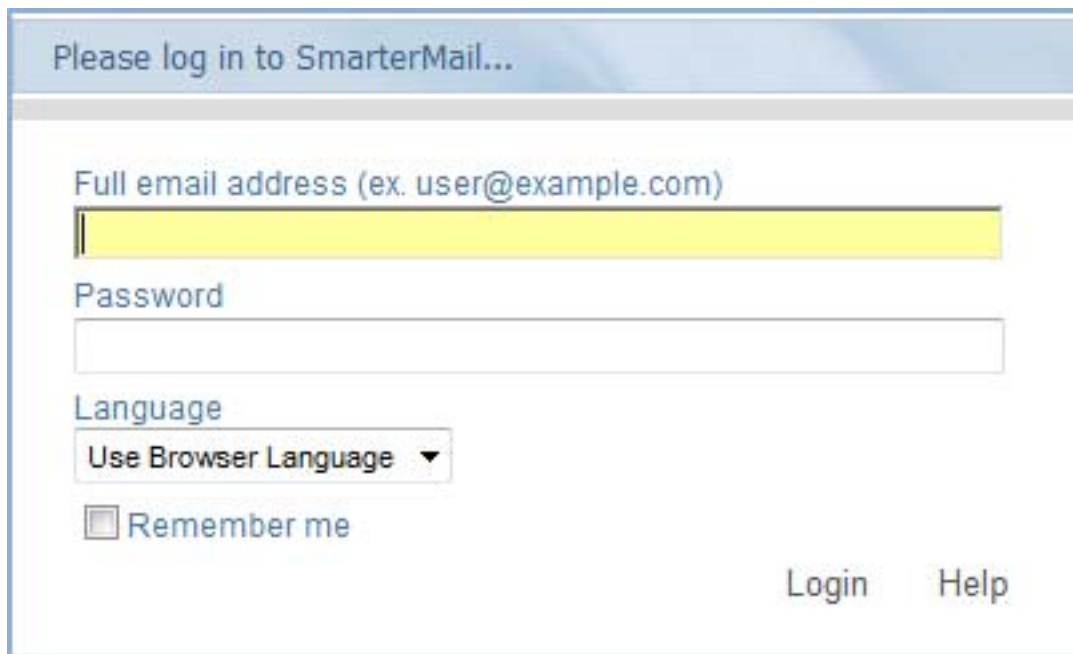


Logging in to SmarterMail

1. In your browser, type in the URL link provided by the Administrator or Site Administrator. For example: **http://mail.domainname.com**.
2. Type in the following settings with information provided by the Administrator or Site Administrator:
 - a. In the **Full email address** box, type in your email like **yourname@yourdomain.com**
 - b. In the **Username** box, type in your account name.
 - c. In the **Password** box, type in the password.
 - d. Optional: **Remember Me** checkbox. This encrypts your login and password so that you do not have to re-log in when you return. You will need cookies enabled on your browser and remain logged in to SmarterStats before closing the browser.



The image shows a login form titled "Please log in to SmarterMail...". It contains the following fields and options:

- Full email address (ex. user@example.com)**: A text input field with a yellow highlight.
- Password**: A text input field.
- Language**: A dropdown menu currently set to "Use Browser Language".
- Remember me**: A checkbox.
- Login** and **Help** buttons: Located at the bottom right of the form.

Once you have logged in to SmarterMail, please click on **Help** located on the upper left of the page next to **Reports** and **Settings** and click on **Help Topics** for more information.